

## Microsoft Student Advantage Program

### NEW FOR STUDENTS!

**Office 365 ProPlus** — Microsoft’s most current office suite with Word, PowerPoint, Excel, Outlook, OneNote, Publisher, Access and Lync — is now available for download by all enrolled Cedar Rapids Community School District **students**, free of charge.

Through Microsoft’s “[Student Advantage](#)” Program, **students** of the Cedar Rapids Community School District can download the MS Office suite directly to their personal computers. They may download and use the program on up to 5 different computing devices (PCs and Macs). PCs must be running Windows 7 or Windows 8.X.

Students must be logged into their Office 365 account to download Office 365 ProPlus. (Student Instructions for [logging into Office 365 available here.](#))

<http://www.cr.k12.ia.us/services/Microsoft%20365/index.html> Once logged in:

1. Look for the small **gear icon** in the upper right corner of the screen (to the right of student’s name).
2. Click the gear icon, then select “**Office 365 Settings**”.
3. On the Office 365 settings screen, select “**software**” in the left column.
4. Select your language (English is the default), then click the “**install**” button to begin the download, then follow the prompts.

For Mac users, the only programs available are Word, Excel, PowerPoint, and Outlook.

This program is available for Cedar Rapids Community School District **students only**.